

Van Excellence

Audit application form

Operator name	
Contact phone number	
Contact name	
Contact email address	
Logistics UK membership number (if appropriate) <i>Please note Logistics UK membership is not required to apply for Van Excellence</i>	

Audit location	
Type of Van Excellence audit required	Initial Renewal
	If renewal, please provide expiry date of current Van Excellence audit (if known)
Are you applying for Van Excellence for the whole organisation, or an individual division/location? <i>Please note that to achieve Van Excellence for whole organisation you will need to operate the same policies and procedures at all locations from where vans are managed from</i>	Whole organisation Individual department/division
	If individual department/division, please provide the relevant address
Total number of vans you are seeking to be covered by Van Excellence	

Van Excellence pricing information

Type of audit	Price
Van Excellence audit (whole organisation)	£654.50
Van Excellence audit (per individual divisions/audit)	£654.50
Re-audit (of non-compliant areas) <i>Please note this is only applicable where a Van Excellence audit has identified areas requiring attention before Van Excellence can be awarded</i>	£429

All audit fees are non-refundable and exclusive of VAT.

Please invoice me on purchase order number (only available to Logistics UK members)	
PO number	
Invoice address	
Special instructions	

Please contact me for my credit card details on the number below	
Telephone number	

Safety and welfare

To ensure the safety and welfare of the auditor, please answer the following questions.

Site requirements	
Does the auditor require a site induction prior to the audit taking place?	Yes No
	If yes, please provide contact details to arrange the induction
	If yes, how long will the induction take?
Will the auditor be required to wear any Personal Protective Equipment whilst on site?	Yes No
	If yes, please specify requirements

Auditor requirements		
An office/safe working environment is available for the auditor to use	Yes	No
A desk, chair and power source is available for the auditor to use	Yes	No
Access to facilities for auditor welfare is available	Yes	No

Audit Cancellations and Date Changes

The Customer shall be entitled to cancel an Audit at any time prior to 10 Working Days before the Audit Date. To do this, please contact the Audits and Standards Admin team either via email at consultingandstandards@logistics.org.uk or call them on 01926 884020. In such event, Logistics UK will refund the Customer for all Charges received in relation to the Audit.

The Customer shall be entitled to cancel an Audit after 10 Working Days prior to the Audit Date, in such event the Customer shall not be entitled to a refund of Charges received by Logistics UK in relation to the Audit and where Logistics UK are yet to receive such Charges, shall be obligated to pay such Charges to Logistics UK.

Where the Customer wishes to change the Audit Date, at any time prior to 10 Working Days, Logistics UK will use its reasonable endeavours to accommodate such change and the Audit Date shall only be changed at no additional charge to Customer where Logistics UK expressly agree so in writing.

Declaration

I, the undersigned, declare that the information contained in this application is correct.

I declare I am authorised to sign this statement on behalf of the applicant.

Signed Date

Name

Position

When complete, please scan and email the completed application form to Audits and Standards: consultingandstandards@logistics.org.uk

