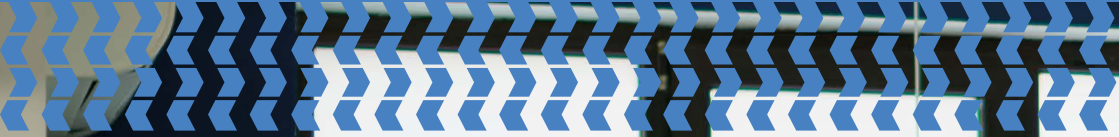LOGISTICS UK

Logistics UK offers Vision Webinars as part of their services. These webinars provide training and guidance on using the Vision platform effectively. The webinars are modular based, allowing participants to select and attend the modules that suit their specific requirements.

These webinars can be delivered via webinar platforms or Microsoft Teams, depending on the organisation's preference. Participants can choose the specific modules they want to attend based on their requirements and level of familiarity with the Vision platform.

1 hour
Approximately (may vary)

Intro Module – Uploading and Importing Data

- Explaining the process of uploading and importing driver cards and vehicle data into the Vision platform.

Module 1 – Navigation of Vision and Different Screens

- Familiarising participants with the various screens and navigation features within the Vision platform.
- Understanding how to navigate and access different sections of the platform efficiently.

Module 2 – Driver and Vehicle Profiles

- Exploring the management of driver and vehicle profiles within the Vision platform.
- Learning how to add and edit drivers and vehicles, and effectively manage the holding area.

Module 3 – Driver and Vehicle Calendars

- Understanding how to use driver and vehicle calendars within the Vision platform.
- Learning how to view and interrogate the details of driver and vehicle schedules.

Module 4 – Applying Manual Entries and Detailed Manual Entries

- Guidance on applying manual entries for various purposes, such as holiday, sick leave, rest periods, and detailed entries for working days.
- Understanding the process of adding and managing manual entries within the Vision platform.

Module 5 – Managing Shifts and Assigning Mileage

- Explaining how to manage shifts that exceed 20 hours within the Vision platform.
- Learning how to assign mileage to drivers accurately.

Module 6 – Driver Debrief and Debrief Archive

- Understanding the driver debrief functionality within the Vision platform.
- Exploring the debrief archive and its usage.
- Accessing microtraining videos related to the debrief process.

Module 7 – Driver Performance and Driver CPC

- Insight into driver performance monitoring within the Vision platform.
- Understanding how to track and assess driver performance.
- Exploring features related to Driver CPC (Certificate of Professional Competence).

Module 8 – Instant Vision Reports and Self-Service Reports

- Learning how to generate instant reports within the Vision platform.
- Understanding the self-service reporting functionality and how to utilise it effectively.

Module 9 – Managing Working Time

- Exploring the features and tools available in the Vision platform for managing working time.
- Understanding how to ensure compliance with working time regulations.

Module 10 – Earned Recognition

- Insight into the concept of Earned Recognition and its application within the Vision platform.

Vision Familiarisation Training

These webinars help users become familiar with the core functionality of the Vision platform. This training is designed to provide an overview of the platform's features and capabilities, enabling users to navigate and utilise the system effectively.

Users will gain the necessary knowledge and skills to navigate and utilise the core functionality of the Vision platform.

2.5 hours

1 Overview of Core Functionality

- The training session provides an introduction to the key features and functionalities of the Vision platform such as managing driver and vehicle profiles, uploading data, and generating basic reports.

- Participants will gain an understanding of how the platform can support their daily operations and compliance management.

- Participants will gain an understanding of how to perform common tasks related to compliance monitoring, data entry, and reporting within the platform.

2 Format

- The training can be conducted using the company's own data and around workstations, allowing for a practical and hands-on learning experience.

- Depending on the organisation's preference, the training can be conducted in a small classroom session or remotely via a suitable online platform.

3 Navigating the Vision Platform

- Participants will learn how to navigate through the various screens and sections of the Vision platform.

- They will become familiar with the user interface, menu options, and layout, enabling them to efficiently access and utilise the different functionalities.

4 Best Practices

- The training session may include best practice recommendations for using the Vision platform effectively.

- Participants will receive guidance on optimising their use of the platform to enhance compliance management, operational efficiency, and data accuracy.

Vision Familiarisation Training Superuser Session

These in-depth training session is specifically designed for superusers of Vision. This training session goes beyond the core functionality and provides a comprehensive understanding of the platform's advanced features and best practices.

Superusers will become proficient in utilising the advanced features of the Vision platform. They will gain the expertise to support other users, optimise the platform's usage, and effectively address complex compliance and operational requirements.

5 hours
The extended duration allows for a more detailed exploration of the platform and hands-on practice.

1 In-Depth Session of Functionality

- Gain a comprehensive understanding of the platform's capabilities, enabling them to utilise its full potential.

- The training session delves deeper into the advanced features and functionalities of the Vision platform.

2 Best Practices and Optimisation

- Learn advanced strategies to maximise their efficiency and effectiveness in utilising the platform's features.

- The training session focuses on best practices and optimisation techniques for using the Vision platform.

3 Advanced Functionality

- Superusers will gain in-depth knowledge of functionalities such as advanced reporting, data analysis, customisations, and integrations.

- The training covers advanced features and tools within the Vision platform.

These services can be delivered on-site or remotely.
For more information, customers can contact their Account Manager,
Logistics UK Customer Services, or click on the link overleaf.

For more information on Logistics UK's Tachograph Compliance Review Service visit:

www.logistics.org.uk/vision

www.logistics.org.uk/tachograph-services

Alternatively, please contact our customer services:

Email **customerservices@logistics.org.uk**

Telephone **0371 711 2222***

Support Session Training

www.logistics.org.uk/tachocompliance

Logistics UK offers Compliance Support Sessions as part of their services. These sessions provide personalised support and guidance tailored to the specific compliance needs of transport operators.