

## Innovation Working Group – Terms of Reference

**Logistics UK Mission:** “We support, shape and stand-up for safe and efficient logistics”

**Working group strategic objective:** support innovation, in terms of technology and data, to be deployed to deliver increasingly safe, efficient, green and interconnected logistics.

### The group’s purpose is to:

- Foster and shape a conversation in the logistics sector on the positive role innovation can play. This includes sharing best practice on how to introduce innovation.
- Champion and showcase innovation taking place within the logistics sector, while educating external stakeholders on the constraints.
- Assist the logistics sector to shape and access innovation opportunities – encouraging the development of technologies and funding models that would most benefit the sector. This means taking an ‘objectives-first’ rather than ‘technology-first’ approach to innovation:
  - o Optimising journeys, including between transport modes.
  - o Decarbonising logistics operations through the adoption of technology, above and beyond alternatively fuelled vehicles.
  - o Simplifying movement across international borders and other areas with differing rules and regulations.
  - o Creating a culture of innovation within and between businesses, including through skills training and management approaches.
- Inform Logistics UK’s **policy positions for influencing** policy makers in areas that affect innovation opportunities, development and implementation across the logistics sector.

### Innovation Working Group members:

- UK logistics operators, including infrastructure operators, with experience introducing or seeking to introduce innovations into their systems.
- Suppliers to UK logistics operators focused on introducing innovations into logistics systems.
- See Annex for further detail.

### Additional Innovation Working Group Invitees:

Non-Logistics UK members will also be invited to meetings as speakers and observers. However, unlike Logistics UK members, they do not directly shape our policy positions. They include:

- Innovation-focused organisations that provide funding for introducing new technologies into logistics systems.
- Academics and consultants focused on introducing innovations in the logistics arena.
- Policy officials and regulators working in areas relevant to logistics and innovation.

**Innovation Working Group chair:**

- The working group will be initially chaired by Logistics UK. However, the objective is for a Logistics UK member to be appointed chair.

**Frequency: 2 x year, and shaping an innovation-focused conference**

- April
- Conference: October
- December

**Format:**

- Advance circulation of agenda at least seven days before the meeting.
- Chatham House rules. Honest, private conversations.
- Pre-arranged speakers, to stimulate discussion.
- Actions to be agreed and undertaken by all members.
- Competition rules: no discussion of pricing or other information which would breach competition rules.
- Minutes of the meeting to be recorded and circulated to all members no later than 10 days after each meeting.
- Scope and core purpose: all activity should support Logistics UK Mission and the above purpose of the Innovation Working Group.

First adopted 8 November 2023.

Revision adopted 17 April 2024.

**Annex – Potential members**

**Members will be invited to represent the full range of logistics and innovation activity and expertise including:**

- Road operators
- Rail operators
- 3PL working across at least two transport modes
- Buyer/Shippers
- Infrastructure owners/operators
- Property developers
- Suppliers (innovation-focused)