

# CUSTOMS BROKERAGE PROCESSING

SUCCESSFUL DELIVERIES  
ACROSS BORDERS

Ensure Timely Clearance Of International Shipments Through Customs With Multilingual Capabilities

By staying in-the-know of the development of – and implementing the changes within all laws and regulations governing taxation, importing, and exporting of goods, DDC's Customs Brokerage Processing experts maintain best-in-class service for our customers while keeping up with the fluctuating volume of shipments.

DDC's Customs Brokerage Processing services include:



**Customer  
Contact**



**Import / Export  
Rating**

**DDC**   
FPO Solutions



**Invoice  
Matching**



**Origin Data  
Capture**

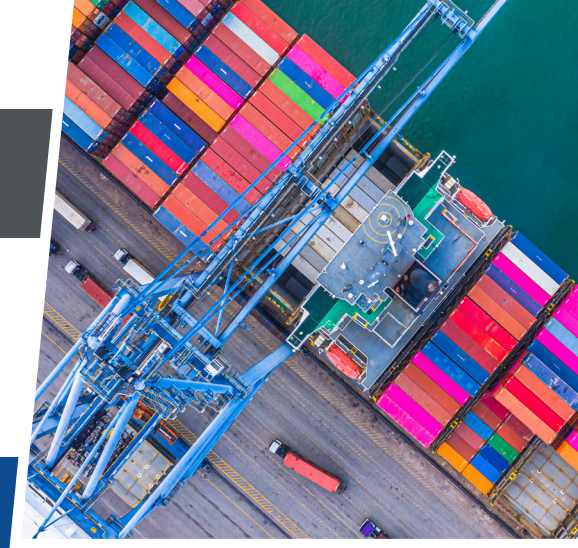
## Our Partners Report:

- Timely customs clearance
- Identification and correction of errors prior to customs
- Accurate tax duty and rates
- Full invoice matching to ensure delivery accuracy
- Complete regulation and procedural compliance
- Clear and consistent communication to overcome language barriers












## ORIGIN DATA CAPTURE

We import documents from the point of origin, audit and enter data correctly for the shipment to begin its international route to its consignee.



### Documents include:

 Packing Slips	 Commercial Invoices	 Letters of Credit
 Insurance Certificates	 House Bills	 Technical Write-ups
 Purchase Orders	 Import Licenses	 Airway Bills /Bills of Lading

### Beyond data capture, DDC's agents also:

- Manage daily tracing reports
- Data match for accuracy against the packing list
- Confirm compliance with the necessary customs regulations
- Enter and update shipment data into the client database



## IMPORT/EXPORT RATING

DDC alleviates the stress of dealing with customs officials by accurately identifying tariff and tax declarations for all shipments, ensuring that important fields are all correct to avoid any setbacks.

### These include, but are not limited to:

- Importer of Record
- Consignee
- Commercial Invoice
- Cargo Control Number
- HVS: High Value Shipment
- LVS: Low Value Shipment
- HS or Classification Number
- Tariff Treatment
- Applicable Country (Federal and Provincial) Taxes
- NAFTA: North American Free Trade Agreement



# INVOICE MATCHING

DDC's agents have a firm understanding of assigning shipments to the correct importer in the system, corresponding to the data on the invoice provided.

This is imperative because the effects of incorrect matching are severe. For example, in the final import declaration, VAT and duty will be assigned to the wrong customer, and this in some countries is considered a criminal offense.

We make sure that the customer and the corresponding shipper are appropriately matched, and if they are not identical, our agents quickly update the incorrect customer information on your behalf.



# CUSTOMER CONTACT

At DDC, multilingual customs agents communicate to your customers via phone, e-mail, text and/or chat on behalf of your brand.



## We can help with the following, and more:

- Authorisation requests
- Special shipping instructions
- Cargo inspections at customs
- Shipments with absent invoices or invoices with missing information

## Our growing list of languages include, but are not limited to:

 Albanian	 Czech	 German	 Polish	 Slovenian
 Arabic	 Danish	 Greek	 Portuguese	 Spanish
 Bosnian	 Dutch	 Italian	 Romanian	 Swedish
 Bulgarian	 English	 Macedonian	 Russian	 Turkish
 Croatian	 French	 Norwegian	 Serbian	 Ukrainian



## How Customs Brokerage Processing with DDC works:

1.

We intake, and if necessary, translate complex shipping information distilled from your documents, directly within your system.

2.

Our agents quickly and securely classify the shipments, apply the correct tariff code, and QA all documents for accuracy.

3.

Upon successful audit, DDC submits the data into the client system in order for the client to effectively relay shipment to customs.

Set new standards for the clearance of your shipments through customs.

Contact us today.



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