

Vehicle on Hire Certificate

Application form

Vehicles registered in the United Kingdom that are being taken overseas should be accompanied by the 'Registration Document' form (V5C) issued by DVLA, Swansea. However, in the case of vehicles on hire or lease, the hiring company will not normally allow the hirer to take possession of the registration document and few foreign authorities are prepared to accept photocopies. In recognition of these difficulties the EC agreed that a certified extract from the registration document would be acceptable and therefore form VE103 should be used in conjunction with vehicles on hire.

Logistics UK will, on payment of the £12.00 fee, provide the hirer with a 'Vehicle on Hire Certificate - DfT form no VE103'. **To enable Logistics UK to complete the form, the registered keeper should provide the information indicated below. Please also include a letter of authority from the hire/lease company giving you permission to take a vehicle abroad.**

PLEASE NOTE THAT 3-4 DAYS' NOTICE IS NORMALLY REQUIRED FOR THE ISSUE OF VEHICLE ON HIRE CERTIFICATES. ON HIRE CERTIFICATES ARE VALID FOR ONE YEAR.

Vehicle description and registration details

Registration mark		Max permissible mass	
Date of first registration		Vehicle category	
Make		Cylinder capacity (cc)	
Model/type		Colour	
Body/type		No of seats inc driver	
VIN/chassis/frame no			

Full name and permanent place of residence of person to whom original V5C is issued

Surname/ business name	
Forenames	
Address	

Full name and permanent place of person/company hiring/leasing the vehicle

Hirer details	
Full name	<input type="text"/>
Contact number	<input type="text"/>
Email address	<input type="text"/>
Address	<input type="text"/>
Please list any authorised drivers	
Driver 1	<input type="text"/>
Driver 2 (if applicable)	<input type="text"/>

Office use only

Date issued	<input type="text"/>	Certificate no	<input type="text"/>
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Payment

Please contact us to pay by credit card	<input type="checkbox"/>	I would like to pay by purchase order (members only)	<input type="checkbox"/>
Order no	<input type="text"/>		

Return with a letter of authority to: **Customer Services**, Logistics UK, Hermes House, St John's Road, Tunbridge Wells, Kent, TN4 9UZ – customerservices@logistics.org.uk or arichardson@logistics.org.uk – Tel: 0371 711 2222*.

Please note: the details you submit, including your email address/phone number, may be used to keep you informed about the Logistics UK's products / services / events. If you do not want to receive information of this nature please write to Member Services, Logistics UK, Hermes House, St. John's Road, Tunbridge Wells, Kent, TN4 9UZ.

T: 01892 526171* F: 01892 534989 www.logistics.org.uk

Logistics UK is a trading name of Freight Transport Association Limited
Registered office: Hermes House, St John's Road, Tunbridge Wells, Kent TN4 9UZ
Registered in England Number 391957

*Calls may be recorded for training purposes
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