



Compliance Support Sessions

Logistics UK offers Compliance Support Sessions as part of their Tachograph Support services. These sessions provide personalised support and guidance tailored to the specific needs of your operation.

By participating in these sessions, operators can gain valuable insights, improve their compliance practices, and enhance their overall operational performance.

Available sessions include the following



2.5 OR 5 hours

Dependent on level of support and depth of analysis required.

1 Bespoke Service Based on Customer Requirements

- Customised to address the unique requirements of each customer.
- These sessions can cover a wide range of topics based on the customer's needs, such as infringements, reports, solutions, depot and driver compliance analysis, filing of records, best practices, report generation, or any other tasks related to compliance and operation.

2 Expert Guidance and Analysis

- Customers will have dedicated time with professional and skilled compliance advisors from Logistics UK in these sessions.
- You will receive detailed infringement and fault identification, helping customers interpret the results in relation to their legal obligations.
- Advisors will uncover trends and identify areas for improvement, offering practical solutions for enhancing compliance and operational performance.
- Customers can also benefit from risk management advice to mitigate compliance risks effectively.

3 Non-Conformity Benchmarking

- Logistics UK leverages its industry-leading dataset to provide non-conformity benchmarking.
- By comparing the customer's compliance performance with industry standards, customers can gain valuable insights into their level of compliance and identify areas where improvements can be made.

4 Practical Solutions and Best Practices

- Compliance Support Sessions aim to provide practical solutions for improving compliance and operational efficiency.
- The sessions may include counselling on driver behaviour and working towards best practices in driver and vehicle management.
- Customers will receive guidance on implementing effective strategies and procedures to ensure compliance with regulatory requirements.



Compliance Workshops

Digital Tachograph Workshop

Provides valuable insights and training on digital tachographs, record-keeping, and drivers' responsibilities. This workshop is designed to help drivers understand and effectively use digital tachograph systems.

By attending, transport operators and drivers can gain the necessary knowledge and skills to effectively use digital tachograph systems, maintain accurate records, and fulfil their responsibilities in compliance with the relevant regulations.



3.5 hours

1 Digital Tachograph Overview

- Understanding the purpose and benefits of digital tachographs.
- Exploring the components and functionalities of digital tachograph systems.
- Familiarising participants with the different types of digital tachograph cards.

2 Record-Keeping and Data Management

- Guidance on proper record-keeping practices for digital tachograph data.
- Understanding the different types of data stored in the digital tachograph system.
- Best practices for downloading, archiving, and managing digital tachograph data.

3 Drivers' Responsibilities

- Explaining the responsibilities of drivers in relation to digital tachographs.
- Understanding the requirements for driver card insertion, manual entries, and activity recording.
- Ensuring drivers are aware of their legal obligations and the consequences of non-compliance.

4 Digital Simulator Demonstration and Practice

- Providing hands-on experience with a digital tachograph simulator (if applicable).
- Allowing participants to practice using the simulator to perform various functions and operations.

EU Drivers' Hours Workshop

Provides valuable insight into the regulations governing EU drivers' hours and Working Time rules. This workshop is designed to help explain and ensure compliance with the regulations that apply to drivers operating within the European Union.



2.5 hours

1 EU Drivers' Hours Regulations

- Detailed explanation of the regulations governing drivers' hours for EU operations.
- Understanding the key requirements and limitations for drivers operating in scope of EU drivers hours.

2 Working Time Rules

- Insight into the working time regulations applicable to drivers.
- Exploring the specific provisions and exceptions related to working time for drivers.
- Understanding the maximum working hours, breaks, and rest periods required under EU law.

3 Compliance Guidelines

- Practical guidance on how to ensure compliance with EU drivers' hours and working time regulations.
- Understanding the rules related to daily driving limits, breaks, rest periods, and weekly working time.

Domestic Drivers' Hours Workshop

Provides insight into GB Domestic drivers' hours and record-keeping requirements. This workshop is designed to outline the regulations specific to domestic driving within the United Kingdom.

This will help operators keep within the legal framework, avoid potential infringements, and maintain compliance with domestic drivers' hours rules.



1 GB Domestic Drivers' Hours Regulations

- Detailed explanation of the regulations governing domestic drivers' hours.
- Understanding the key requirements and limitations for drivers operating within the UK.

2 Record-Keeping

- Guidance on proper record-keeping practices for domestic drivers.
- Best practices for accurate and compliant record-keeping.
- Understanding the types of records that need to be maintained.

3 Compliance Guidelines

- Practical guidance on how to ensure compliance with GB domestic drivers' hours regulations.
- Understanding the rules related to daily driving limits, breaks, rest periods, and weekly working time.

Manual Entry Driver Training

Designed to upskill drivers in legislative manual entry requirements. This training focuses on the proper procedures and best practices for manual entries in various scenarios.

Those taking the course will learn about manual entry requirements, improve their skills in completing manual entries accurately, and ensure compliance with relevant regulations. This training helps drivers fulfil their responsibilities in maintaining accurate records of their working time and activities.



1 Manual Entry Requirements

- Understanding when and why manual entries are necessary.
- Explaining the situations where manual entries may be required, such as recording periods of work, breaks, rest periods, and exceptional circumstances.

2 Completing Manual Entries

- Step-by-step guidance on how to correctly complete manual entries.
- Providing examples and scenarios where manual entries may be required.
- Ensuring drivers understand the importance of accuracy and completeness in manual entries.

3 Compliance and Record-Keeping

- Highlighting the significance of manual entries in maintaining compliance.
- Ensuring drivers understand the legal obligations and consequences of inaccurate or incomplete manual entries.
- Promoting best practices for record-keeping and data management.

For more information on Logistics UK's Tachograph Compliance Review Service visit:

www.logistics.org.uk/tachograph-services

Alternatively, please contact our customer services:

Email **customerservices@logistics.org.uk**

Telephone **0371 711 2222***

Support Session Training

www.logistics.org.uk/tachocompliance

Logistics UK offers Compliance Support Sessions as part of their services. These sessions provide personalised support and guidance tailored to the specific compliance needs of transport operators.

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*Calls may be recorded for training purposes

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