

# Tachograph Systems and Driver Management



## Audit application form

Operator name	
Contact phone number	
Contact name	
Contact email address	
FTA membership number (if appropriate)	

Number of audits required	
Address(es) where audits are required to be carried out	

### Audit pricing information

Member Price	Non-member Price
£750	£937.50

All audit fees are non-refundable and exclusive of VAT.

Please invoice me on purchase order number ( <i>only available to FTA members</i> )	
PO number	
Invoice address	
Special instructions	

Please contact me for my credit card details on the number below	
Telephone number	

## Safety and welfare

To ensure the safety and welfare of the auditor, please answer the following questions.

Site requirements	
Does the auditor require a site induction prior to the audit taking place?	Yes      No
	If yes, please provide contact details to arrange the induction  If yes, how long will the induction take?
Will the auditor be required to wear any Personal Protective Equipment whilst on site?	Yes      No
	If yes, please specify requirements

Auditor requirements	
An office/safe working environment is available for the auditor to use	Yes      No
A desk, chair and power source is available for the auditor to use	Yes      No
Access to facilities for auditor welfare is available	Yes      No

## Audit Cancellations and Date Changes

The Customer shall be entitled to cancel an Audit at any time prior to 10 Working Days before the Audit Date. To do this, please contact the Audits and Standards Admin team either via email at [AS@fta.co.uk](mailto:AS@fta.co.uk) or call them on **01926 884020**. In such event, FTA will refund the Customer for all Charges received in relation to the Audit.

The Customer shall be entitled to cancel an Audit after 10 Working Days prior to the Audit Date, in such event the Customer shall not be entitled to a refund of Charges received by FTA in relation to the Audit and where FTA are yet to receive such Charges, shall be obligated to pay such Charges to FTA.

Where the Customer wishes to change the Audit Date, at any time prior to 10 Working Days, FTA will use its reasonable endeavours to accommodate such change and the Audit Date shall only be changed at no additional charge to Customer where FTA expressly agree so in writing.

## Declaration

I, the undersigned, declare that the information contained in this application is correct.

I declare I am authorised to sign this statement on behalf of the applicant.

Signed ..... Date

Name

Position

When complete, please scan and email the completed application form to: [AS@fta.co.uk](mailto:AS@fta.co.uk)

T: 01892 526171\*  
F: 01892 534989  
[www.fta.co.uk](http://www.fta.co.uk)



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Hermes House, St John's Road, Tunbridge Wells, Kent TN4 9UZ  
Registered in England Number 391957

\*Calls may be recorded for training purposes.  
Correct at time of going to press but  
subject to change.

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